

Service and Cleaning Quality Control Checklist

Model:		Serial	Serial Number:						Rep/Tech:	 		ı
Service Inspection Checklist												
Frame Condition:												
	Intact	Service Req'd	Date complete	Intact	Service Req'd	Date complete	Intact	Service Req'd	Date complete	Intact	Service Req'd	Date complete
Paint coverage												
Welds secure												
Base is square												
Seat secure												
Back secure												
Legrest intact												
Footrest intact												
Armtop intact												
Arm height adjustment												
Ease of Arm removal												
Ease of Wing removal												
Strapping												
Nuts and Bolts secure												
Chair Function: Inspect tilt, recline and legrest for full range of motion; ensure all operations are smooth and all attachments are connected	ne and I	egrest for ful	Il range of mot	ion; ensure	आ operations ह	are smooth an	nd all attachm	ents are conr	ected			
	Intact	Service Req'd	Date complete	Intact	Service Req'd	Date complete	Intact	Service Reg'd	Date complete	Intact	Service Reg'd	Date complete
Pivot Assist Cylinder												
Height Adjustment Foot Pumps												
Leg rest Cylinder												
Cables/Handles												
Actuators												
Caster/Wheel Function: Inspect tires/casters, bearings, wheel locks for d	tires/ca	sters, bearing	gs, wheel lock	s for damage	lamage or binding; secure bolts; inspect handrims and hub caps for security; anti-tippers intact: chair	cure bolts; ins	spect handrim	s and hub ca	os for security.	; anti-tippers	intact: chair	
is easy to bush and does not bull to one side.	110 01	SIGN										

Caster/Wheel Function: Inspect tires/casters, bearings, wheel locks for damage or binding; secure bolts; inspect handrims and hub caps for security; anti-tippers intact: chair	ct tires/ca	าsters, bearin	gs, wheel lock	s for damage	or binding; se	cure bolts; insp	pect handrim	s and hub ca	os for security,	anti-tippers	intact: chair	
is easy to push and does not pull to one side.	all to one	side.										
		Service	Date		Service	Date		Service	Date		Service	Date
	Intact	Req'd	complete	Intact	Req'd	complete	Intact	Req'd	complete	Intact	Req'd	complete
Front Casters												
Foot brake												

Mag wheels Caliper / Rotors Steering

Upholstery Condition: Check for rips, tears, scuffs; complete padding packages	rips, tears,	scuffs; comple	te padding pach	cages intact; se	intact; seat and back pads intact	s intact						
	Intact	Service Req'd	Date complete	Intact	Service Req'd	Date complete	Intact	Service Req'd	Date complete	Intact	Service Req'd	Date complete
All cushions intact												
All cushions clean												



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Glowes are required to be worn thoughout the cleaning and disinfecting process Safety glasses are required when spraying cleaning chemicals Remove foot test and leaser's paralying away side aman's (I applicable) Remove moder test and leaser's paralying away side aman's (I applicable) Remove moder test and leaser's paralying away when cleaning solution is a per the manufacturers guidelines Froute entire chair is submitted with cleaning solution (I strapping and frame parts Remove moder test and several minutes per instructions Wipe down underside of chair including strapping and frame parts Remove and commend as and the sort of strapping and frame parts When down underside of chair including strapping and frame parts Remove and strapping cylinders, wheels and street Spray disinfection; COD NOT use portioner based products for disinfection Gloves are required to be worn thoughout the cleaning cheming cheming cheming solution as per the manufacturers guidelines Spray disinfecting cleaning solution as per the manufacturers guidelines Spray disinfecting cleaning solution as per the manufacturers guidelines Spray disinfecting cleaning solution as per the manufacturers guidelines Spray disinfecting cleaning solution as per the manufacturers guidelines Spray disinfecting cleaning solution as per the manufacturers guidelines Cleaning Orbeits or yell and of replace with new Cleaning Orbeits or yell and of replace with new Cleaning Orbeits and underside or lal strapping, buckles intact Ferente all 16 gauge or stainless steel framework cleaned and disinfected upholstery and strapping. Buckles intact Footores Pads: disinfected upholstery and strapping buckles intact Footores Pads: disinfected upholstery and strapping buckles intact Footores Pads: disinfected upholstery and strapping buckles intact Footores Pads: disinfecte		
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Strapping: surface and underside of all strapping Side Pads: disinfected and pockets checked for debris Legrest Pads: disinfected upholstery and strapping; buckles intact Neckrest: disinfected upholstery and strapping; buckles intact Shoulder bolsters: disinfected upholstery and strapping; buckles intact Shoulder bolsters: disinfected upholstery and strapping; buckles intact Seat Pad: Clean and disinfected with no visible signs of soiling		
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Shoulder bolsters: disinfected upholstery and strapping; buckles intact Seat Pad: Clean and disinfected with no visible signs of soiling		
Seat Pad: Clean and disinfected with no visible signs of soiling		
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Back Pad: Clean and disinfected with no visible signs of soiling		
Terry covers: clean with no markings or stains;replace if necessary		
Vinyl covers: disinfected and clean; no markings or		
Other: all other accessory cushions or parts clean and disinfected		